

JOB _____ **(SUBCONTRACTOR NAME)** _____



Scope of Work

Job #

Job Name:

Location:

Division:

Scope of Work:

General Notes:

1. Insurance Certifications must be on file before any work begins.
2. W-9 must be on file before invoices are processed for payments.
3. Subcontractor responsible for offloading, storing, protecting, lifting, and placing all equipment.
4. Anyone in non-compliance will be asked to leave the jobsite
5. Each trade will be responsible for DAILY clean-up of their own work. If cleanup must be provided it will be back charged against this contract. Any delays in work or cleanup shall be at the expense of the Subcontractor as described further in the Master Agreement.
6. Subcontractor will be responsible for all equipment theft or damages. In the event that Contractor supplies the equipment, costs incurred for damages will be back charged accordingly to Subcontractor.
7. Approximate Start Date & End Date are subject to change and to be decided upon coordination with Ebenezer Builders Field Staff and Subcontractor.

JOB _____ (SUBCONTRACTOR NAME) _____



8. **ORIGINAL INVOICES MUST BE EMAILED TO OUR ACCOUNTING DEPARTMENT AT ebenezerconstructions20@gmail.com.** Invoices can only be sent upon approval by Project Superintendent. Job Name and Subcontractor info must be included within invoice.
9. As per requirements of Subcontract Agreement, Agreement, Subcontractor Payment Application, Waiver and Releases for Progress / Final Payment, W-9, Insurance, and, if required, Subcontractor Supplier List (Attachments #1, #5-7, and #9-11, respectively) must be filled out and signed prior to receiving payments.
10. Subcontractor agrees that the quote below is in accordance to the approved set of plans and shall not be subject to escalation unless due to a change order, either owner driven, required by city, or any other change not previously stated in the plans.

Approximate Start Date:

Approximate End Date:

TOTAL PRICE: \$ _____

Agree to perform according to said scope except for as specified in the following:

Subcontractor:

Signature: _____

Print Name: _____

Title: _____

NOTE: OSHA RULES APPLY AND WILL BE ENFORCED.